



HOPKINTON FIRE DISTRICT
2876 State Highway 11B
Hopkinton, New York 12965
(315) 328-4682

Board of Fire Commissioners Meeting
October 8, 2015

Present: Joachim VanElls, Frank Barney, Ronald Streeter, Dale Nicholson, Carl Pitts, Sue Wood,
Earl McBride

Guest: Ernest Wood, Steve Parker, Greg Crump, Dick Daby

The meeting was called to order at 7:02 p.m. by Chairman Barney, followed by the Pledge of Allegiance. Additions to the agenda included the truck committee under old business. Dale Nicholson (Ronald Streeter) made a motion to accept the revised agenda. All in favor; motion carried.

Ronald Streeter (Joachim VanElls) made a motion to accept the minutes from September as presented. All in favor; motion carried.

The following claims were presented for payment:

- National Grid \$205.44
- Nicholville Telephone \$65.59
- All Hands Fire \$727.53
- Northern NY Newspaper \$13.47
- Community Bank N.A. \$16,794
- Melanie Sherwin \$375.00
- Hopkinton-Ft. Jackson Fire \$29.99
- Bauer \$240.00
- B-Lann \$510.00
- Champlain Communications \$65.00

Chairman Barney had three (3) invoices that were invoiced to Hopkinton-Ft. Jackson Fire Department (Bauer, BLann and Champlain Communications). He said that the district could be in trouble with the

comptroller by paying these bills as there was no proof these were for the district. Frank Barney (Ronald Streeter) made a motion to pay these but to have Earl McBride send a letter stating that future bills would not be paid unless they were invoiced to Hopkinton Fire District. Dale Nicholson argued that certain items need to be ordered on-line and prepaid. Frank Barney (Ronald Streeter) made a motion that all purchases need to be made through the district. Joachim VanElls stated that most companies will send out items with a quote and a purchase order. Carl Pitts questioned if the district could get a pre-paid credit card. The vote was three (3) in favor and two (2) against. Joachim VanElls (Ronald Streeter) made a motion to get a debit card. Dale Nicholson stated he would like to have a policy in place before the card is ordered. Joachim VanElls (Ronald Streeter) made a motion to table all motions regarding a debit card until a policy can be established. All in favor; motion carried.

Carl Pitts (Ronald Streeter) made a motion to approve payment of presented claims. All in favor; motion carried.

Earl McBride presented the treasurer's report. The balance at the beginning of the month was \$79,489.87 with a current balance of \$61,514.28. Note that this balance will change once the three (3) additional claims are paid. Dale Nicholson noted that he has completed the bank reconciliations for the past two (2) months and everything balanced. Dale Nicholson (Ronald Streeter) made a motion to accept the treasurer's report. All in favor; motion carried.

Privilege of Floor – none

Correspondence – The Fire District Affairs Newsletter was received and distributed. A statement was received from ESIP regarding payment. Since this policy was cancelled, it was not acted upon.

Chief's Report – Chief Parker reported that there are no known building or mechanical issues to report. Truck inspections and inventory were completed. E61 is leaking transmission fluid and coolant. SCBA inspections were complete and no issues were noted. Two new carbon bottles were delivered and put into service. Last month members logged 19 man hours of training, 76 man hours doing general station work. There were no calls this month. The membership voted and accepted Billy "BJ" Planty as a member. He is a transfer from Colton and his background check was clean. He does reside outside the district. Dylar Huse was voted on and approved and the background check was also clean. He also resides outside the district. Christopher Shattuck was voted on and approved, with a clean background check. We are still in compliance with the State regulation of no more than 45% of the membership living outside the district. Chief Parker noted that three (3) helmets are needed. Last month the purchase of four (4) pairs of gloves were approved. A typo from the supplier and the error not being noticed, seven (7) pair were shipped. A request was made to keep the extra gloves. Upcoming fundraisers include a chicken bar-b-que on October 18 and the 2015 fall gun raffle.

Joachim VanElls (Carl Pitts) made a motion to accept the Chief's report. All in favor; motion carried. Joachim VanElls (Carl Pitts) made a motion to allow the department to keep the extra pairs of gloves. All in favor; motion carried. Dale Nicholson (Carl Pitts) made a motion to accept all three (3) new members.

All in favor; motion carried. Dale Nicholson (Joachim VanElls) made a motion to approve the purchase of three (3) helmets. All in favor; motion carried.

New Business – none

Old Business – Dale Nicholson reported that a truck committee was formed and they put together a list of specifications for the truck. Chief Parker has information on how long it takes to dump and fill a truck. This truck would replace E96. Joachim VanElls asked if the committee had any idea of the price range they were looking at. An estimate would be \$200,000. Dale has written a draft of the specifications and intends to send to specific dealers for conversations. Please let Dale Nicholson know of any companies that should be approached. The district will need at least three (3) companies to get an idea of what they are looking for.

The department is still waiting for the other purchases to be delivered before ordering the balance of items for the DEC grant.

A reminder to the commissioners that a public hearing has been scheduled for October 20 to present the 2016 tentative budget.

Frank Barney (Ronald Streeter) made a motion to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 7:48 p.m.

Minutes submitted by Sue Wood, Secretary