



**HOPKINTON FIRE DISTRICT**  
2876 State Highway 11B  
Hopkinton, New York 12965  
(315) 328-4682

Commissioners Meeting – September 13, 2016

Present: Ronald Streeter, Carl Pitts, Earl McBride, Sue Wood, Joachim VanElls, Dick Powers

Absent: Steve Bory

Guest: Ben Wood, Steve Parker, Will Votra, Greg Crump, Danielle Rose, Justin Perry, Jay Bradish, Mark Bradish

The meeting was called to order at 7:01 p.m. by Chairman Streeter, followed by the Pledge of Allegiance. Dick Powers (Carl Pitts) made a motion to accept the presented agenda. All in favor; motion carried.

Joachim VanElls (Ron Streeter) made a motion to accept the minutes from August 16, 2016. All in favor; motion carried. Carl Pitts (Dick Powers) made a motion to accept the minutes from the special meeting on August 23, 2016. All in favor; motion carried.

The following claims were presented for payment:

- National Grid \$166.40
- Nicholville Telephone \$68.11
- Champlain Communications \$8.50
- First Due Services LLC \$1041.70
- Lamphere’s General Repair \$146.70
- Northern NY Newspaper Corporation \$12.70
- Wilber’s Hardware \$29.94
- Hopkinton Fire Department \$233.20
- Hopkinton Fire Department \$511.00
- Melanie Sherwin \$375.00

Joachim VanElls (Carl Pitts) made a motion to approve payment of presented claims. All in favor; motion carried.

Treasurer McBride reported a starting balance of \$87,374.42, with an ending balance of \$85,292.17 after September claims were paid. A deposit of \$511 from FEMA Safer Grant was received. Dick Powers (Joachim VanElls) made a motion to accept the treasurer's report. All in favor; motion carried.

Privilege of Floor – Representatives from Potsdam Fire Department were in attendance regarding the 1996 Pumper Tanker that they have for sale. They reviewed the specifications and the equipment included for a price of \$19,900. The pump tests have been done every year and the manuals and records are in the truck. A few of the firemen took the truck for a test pumping.

Correspondence – none

Chief's Report – There are no known building or building or mechanical issues to report. Truck inspections and inventory were completed. E-61 has a small electrical issue that kills the batteries. SCBA inspections were completed with no known issues. All donated SCBA frames and masks have been rotated into service. Hose testing was conducted by First Due Services. Five (5) hoses failed; however, one of these can be made into two (2) 5" x 50' hoses. Two (2) hoses were replaced by spare hoses off the shelf at the station. Three (3) lengths will need to be replaced.

Members logged in 189 man hours responding to calls; 184 man hours of training; 96 man hours of general station work. Patrick Lashomb's background check came back with no arson or convictions requiring he be registered as a sex offender. Three (3) members recently completed Firefighter II at 27 hours each. One (1) member completed Truck Ops at 24 hours. Various truck, pump and in house trainings were held.

Equipment needs consist of HAZMAT absorbent pads and radios (only have one (1) spare).

A chicken barbeque will be held on October 9. This event will be held at the fire station with both members and nonmembers working the event. The idea of hosting a RAM Open House with high school juniors and seniors is being discussed. This would include an evening that would invite prospective RAMs and their parents to the station to meet with the Chiefs and members of the RAM Review Board to discuss the program in more detail.

A service award banquet is tentatively scheduled for October 15. Due to budget constraints, this would be limited to fire department members and their families. A more formal banquet would be held next year.

Water supply is critically low. A few members dammed up the fill sites the best they could with sand bags but these dry months have us in much need of water.

Calls for the month:

- 8/3/16 Fuel spill, Lamphere's Market with 11 members

- 8/4/16 Wildland Fire, 304 Wilson Road with 9 members
- 8/5/16 Structure fire, 19 Elliot Road with 12 members
- 8/6/15 Tri Town Assist, 452 Days Mills Road with 3 members
- 8/9/16 Forest Fire, Town of Rossi with 7 members
- 8/22/16 Smoke investigation, Santamont Road with 13 members

Ron Streeter (Dick Powers) made a motion to accept the Chief's report. All in favor; motion carried.

#### New Business

Ron Streeter (Joachim VanElls) made a motion to purchase 100' of 2" hose. All in favor; motion carried.

Joachim VanElls (Carl Pitts) made a motion to increase the purchasing policy to an amount of \$20,000 to match New York State. All in favor; ; motion carried.

The AED pads are outdated and needs to be replaced with new ones. Ron Streeter (Carl Pitts) made a motion to purchase three (3) sets (baby, child and adult). All in favor; motion carried.

Joachim VanElls presented a Mileage Reimbursement Form that he would like everyone to start using. Changes to be made on the proposed form include changing the mileage to \$0.50/mile and eliminating the statement regarding personal insurance. Joachim VanElls (Dick Powers) made a motion to accept the revised mileage form. All in favor; motion carried. Joachim will redo the form and send to everyone.

Joachim VanElls requested a joint committee be established to review the by-laws. Ron Streeter distributed a handout on "Firefighter Code of Ethics." No action was taken.

#### Old Business

Ronald Streeter reported on his communication with Attorney Young regarding the purchase of Potsdam E80. Section 103 (6) of the General Municipal Law states that a fire district may purchase second hand supplies or equipment without competitive bidding if the funds come out of the operating account. Reserve funds cannot be removed without a referendum. Based on this information, Joachim VanElls (Dick Powers) made a motion to purchase the Potsdam truck, pending receipt of a letter from Chief Parker that this meets the needs of the department . All in favor; motion carried.

Two (2) companies have presented proposals for insurance. VFIS presented a proposal at a price of \$15,270; ESIP presented a proposal with a price of \$14,852. Ronald Streeter (Dick Powers) made a motion to accept the proposal from ESIP. All in favor; motion carried.

Figures for the 2017 budget were reviewed. Dick Powers (Joachim VanElls) made a motion to accept the tentative budget. All in favor; motion carried. The public hearing is scheduled for Tuesday, October 18 at 7:00 p.m.

Carl Pitts (Joachim VanElls) made a motion to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 7:50 p.m.

Minutes submitted by Sue Wood, Secretary