



HOPKINTON FIRE DISTRICT
2876 State Highway 11B
Hopkinton, New York 12965
(315) 328-4682

Commissioners Meeting – February 14, 2017

Present: Ronald Streeter, Carl Pitts, Earl McBride, D. Powers, Sue Wood, Steve Bory, Joachim VanElls,

Guest: Steve Parker

The meeting was called to order at 7:04 p.m. followed by the Pledge of Allegiance. A revision to the agenda included an audit. Dick Powers (Carl Pitts) made a motion to approve the revised agenda. All in favor; motion carried.

Carl Pitts (Ron Streeter) made a motion to approve the January minutes as presented. All in favor; motion carried.

The following claims were submitted for payment:

- AFDSNY \$125.00
- Wilbur’s Hardware \$38.73
- National Grid \$204.25
- Young, Fenton, Kelsey and Brown \$500.00
- Nicholville Telephone Company \$69.43
- Genaway Oil Supply \$16.00
- D&D Small Engine Repair \$89.00
- NAPA Auto Parts \$47.91
- Lamphere’s General Repair \$191.37
- Northern NY Newspapers \$37.33
- Evans and White Ace Hardware \$43.96
- Fire Station Software LLC \$97.00
- Champlain Communications \$255.00
- MX Fuels \$731.58
- Earl McBride \$100.00
- McNeil and Company \$5,430.50

Dick Powers (Steve Bory) made a motion to approve payment of the presented claims. All in favor; motion carried.

The treasurer's report was presented by Earl McBride. The beginning balance was \$14,119.13. After payment of the presented claims, the balance will be \$6,615.04. There was a deposit of \$472.97 from a rebate from McNeil Insurance. Joachim VanElls (Steve Bory) made a motion to accept the treasurer's report. All in favor; motion carried.

Privilege of Floor – none

Correspondence – the Association newsletter was distributed. Please note the section regarding cell phones and responsibility.

Chief's Report: There are no known building or mechanical issues to report. Truck inspections and inventory were completed with no issues reported. SCBA inspection was completed with no issues to report. Last month members logged in 18 man hours responding to calls; 252 man hours of training; 182 man hours of general station work/work details/fundraisers. Members voted and accepted the membership of Marlise Drentwett. Two (2) sessions of training with DiMarco Consulting Group was held. Various truck, pump and in house trainings were held during the month.

Equipment needs consist of LED traffic wands, traffic cones to meet DOT standards, and an advanced warning sign folding base. A committee was formed to begin the planning of the field day. A "Relay for Life" meeting will be held on February 14 at the station. Members have been active in American Cancer Society's Relay for Life. Numerous other firefighters, friends and family will be in attendance at this meeting. The last two (2) sessions of the DiMarco Teamwork and Leadership seminar are scheduled for February 16 and March 30. These sessions will include the membership as well as members from neighboring departments.

The department will be hosting a Pump Ops class in July or August. There will be numerous members from various departments in attendance and using our equipment.

Calls for the month included an MVA on State Highway 11B on 1/1/17 with 13 members. A Man hours report by date was submitted to the commissioners. A parade will be held in February for the Tri-Town Winter Carnival and in Helena in March for St. Patrick's Day. Trucks may be participating. Joachim VanElls (Ron Streeter) made a motion to approve the Chief's report. All in favor; motion carried.

New Business: Carl Pitts (Dick Powers) made a motion to approve the trucks participating in parades. All in favor; motion carried.

Joachim VanElls (Dick Powers) made a motion to purchase the traffic wands and cones. Ron Streeter will take care of getting these, as well as the bases for folding signs. All in favor; motion carried.

Ron Streeter reported that the prior purchase of a hose reel worked out well. Therefore, he would like to purchase a second one at Tractor Supply. Steve Bory (Ron Streeter) made a motion to approve the purchase of a hose reel. All in favor; motion carried.

Ron Streeter reported he had contacted a couple firms regarding an audit. The first company gave a quote of \$6,000 to \$10,000; the second for \$3,000 to \$4,000. The third one, Margie Sherman, CPA, gave a quote of \$300 - \$400. Dick Powers (Steve Bory) made a motion to hire Margie Sherman to conduct an audit on the commissioner books for the past two (2) years. All in favor; motion carried.

The truck committee will be meeting soon. Other dealers have been contacted regarding specifications and pricing.

Old Business: DiMarco Consulting provided great leadership training. The fishing tournament was good for the first year and have obtained some ideas for next year.

Steve Bory (Dick Powers) made a motion to adjourn. All in favor; motion carried. The meeting was adjourned at 7:26 p.m.

Minutes submitted by Sue Wood, Secretary