



Board of Fire Commissioners – December 12, 2013

Present: Frank Barney, Gerald Goldsworth, Ronald Streeter, Jim Hollenbeck, Sue Wood, Bonnie Helfter

Absent: Dale Nicholson

Guest: Greg Crump, Steve Parker, Benjamin Wood, Carl Pitts, Ernest Wood, Dick Daby, Dave Fullerton

The meeting was called to order at 7:02 p.m. by Chairman Barney, followed by the Pledge of Allegiance. Additions to the agenda included – official undertaking, shared services agreement and a lap-top computer under new business; Pro Fleet Care and R71 generator under old business. Gerald Goldsworth (Ron Streeter) made a motion to accept the revised agenda. All in favor; motion carried.

Jim Hollenbeck (Ron Streeter) made a motion to accept the minutes as presented from the November 14 meeting. All in favor; motion carried.

The following claims were presented for payment:

[G & E Extinguishers (previously approved at November meeting)	\$34.00
[National Grid	\$115.65 (prepaid)
[Northern NY Newspapers	\$29.65
[Evans & White Ace Hardware	\$94.55
[McNeil & Company	\$1,724.39
[Fire End & Crocker	\$2,200.00
[Nicholville Telephone	\$66.23
[Evans & White Ace Hardware	\$48.12
[Wilbers Hardware	\$82.19

[MX Fuels	\$625.82
[Young, Fenton Attorneys	\$1,966.50
[Mid-State	\$167.15

Ron Streeter (Gerald Goldsworth) made a motion to approve payment of claims. All in favor; motion carried.

Due to the switch in new treasurers, a financial report was not available.

Chief's Report: There are no known building or mechanical issues to report. All trucks are in working order at this time. Members logged in 75 man hours responding to calls; 86 man hours of training and 72 man hours doing general station work. Two (2) members have completed Firefighter 2; two (2) members have finished Scene Support Operations and one (1) member has finished Fire Police. Truck training hours were also logged. Calls for the month include:

- [11/1/13 – tree down on powerlines (Converse Rd, Lake Ozonia Rd, State Hwy 72) – 5 members
- [11/14/13 – MVA – State Highway 458/Wilson Road – 11 members
- [11/24/13 – MVA – 88 County Route 49 – 9 members
- [11/27/13 – Structure Fire – 1040 County Route 56 – 16 members

Jim Hollenbeck (Ron Streeter) made a motion to accept the Chief's report. All in favor; motion carried.

A year end meeting has been scheduled for Monday, December 30 at 7:00 p.m. at the fire station. This will be to pay any outstanding invoices for the year, as well as any other matters of interest. All municipal officers need to take an official undertaking. As Bonnie is the new treasurer, Ron Streeter (Jim Hollenbeck) made a motion to accept the following:

WHEREAS, various sections of New York State town Law and Public Officers Law require that certain officials execute an Official Undertaking; and

WHEREAS, we, The Fire Commissioners of the Hopkinton Fire District hereby require the Treasurer to execute said Official Undertaking as required by said law:

NOW, THEREFORE BE IT RESOLVED that we, the Fire Commissioners of the Hopkinton Fire District approve the document entitled "Hopkinton Fire District Official Undertaking of Municipal Officers, as to its form and manner of execution and the sufficiency of the insurance, and

BE IT FURTHER RESOLVED that said Official Undertaking containing the notarized signature of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the

sureties to indemnify the Fire District against losses which may arise from failure of such officials to properly discharge their duties.

All in favor; motion carried. The shared services agreement will be presented in January for approvals and signatures. Jim Hollenbeck (Gerald Goldsworth) made a motion to purchase a new laptop computer for the treasurer at a cost not to exceed \$500. All in favor; motion carried. Sue Wood mentioned that the current district laptop needs a new battery. She was given permission to purchase one.

Correspondence – A holiday card was received from Nicholville Telephone Company. A letter was received from the Central Region Fire District Association. They will be hosting the annual State Association meeting in May 2014. In place of doing an expensive ad book, they are planning to hold a state wide cash raffle with prizes. Five (5) books of tickets were enclosed with the request that we help to sell. Ronald Streeter (Gerald Goldsworth) made a motion to return the tickets with our apologies.

Old Business

(a) FEMA Grant – no information available on the status
(b) Wildland gear – has not been received yet
© On-line Auction for ETA49 – delayed due to documentation missing. This will now close

on 12/17. The winning bid can either be accepted or rejected.

(d) Rescue Ropes: Chief Parker reported that a review of self-rescue harnesses, ropes and

equipment was held (Cazenovia FD, Dickinson FD, Colton FD and Potsdam FD). The chiefs and interior firefighters have discussed the pros and cons of each system. Based on the discussions, it was concluded that the best self-rescue/bailout system would:

- [Class II Harness – certified to NFPA standards w/quick clip closures for easy and secure donning and doffing;
- [Sterling F4 Descending Device
- [Flash/Lighting Hook Anchoring Device
- [50' Escape Rope

In researching the various vendors, the recommendation would be to purchase *RIT Safety Solutions* Class II Harness in combination with *Rock-N-Rescue* Escape Kit (includes F4 personal escape device, 50' of FireTec 32 personal escape rope, an auto-locking carabineer, Sterling Lightning Hook, and bag) at a price of \$385. Gerald Goldsworth stated that he was under the impression that this system was only needed for 3 story buildings. Also, the hooks are not as good. Frank Barney mentioned that he had a website relating to this information. He would like to suggest that everyone get together and review it on the computer at the end-of-the-year meeting.

(e) ProFleet has given a quote of \$1,225 for the undercoating of the trucks. This would need to be done on an annual basis. Frank recommends that the trucks be treated due to the salt. Ronald Streeter (Gerald Goldsworth) made a motion to have all five (5) trucks done. All in favor; motion carried.

Ronald Streeter (Jim Hollenbeck) made a motion to enter executive session to discuss illegal electioneering at the fire station. It was suggested that Gerald Goldsworth not be included as he was running for re-election. All in favor; motion carried. Executive session was entered. A motion made by Ronald Streeter (Jim Hollenbeck) to close executive session and resume meeting at 7:55 p.m.

Frank Barney (Jim Hollenbeck) made a motion for the Board of Fire Commissioners to establish a 2-person committee for the establishment of procedures for any elections. All in favor; motion carried.

Ronald Streeter (Jim Hollenbeck) made a motion to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 8:06 p.m.

Minutes submitted by Sue Wood, Secretary