



HOPKINTON FIRE DISTRICT
2876 State Highway 11B
Hopkinton, New York 12965
(315) 328-4682

Board of Fire Commissioners Meeting – February 12, 2015

Present: Carl Pitts, Frank Barney, Joachim VanElls, Ronald Streeter, Dale Nicholson, Earl McBride, Sue Wood

Guest: Ernest Wood, Steve Parker, Ashley McDonald

The meeting was called to order at 7:01 p.m. by Chairman Barney, followed by the Pledge of Allegiance. Additions to the agenda included door locks under New Business and auditing of books under Old Business. Dale Nicholson (Carl Pitts) made a motion to accept the revised agenda. All in favor; motion carried.

Ronald Streeter (Joachim VanElls) made a motion to accept the minutes from the January organizational and regular meeting as presented. All in favor; motion carried.

The following claims were presented for payment:

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| • National Grid | \$193.59 |
| • Personal Concepts | \$ 15.90 |
| • Active 911, Inc. | \$220.00 |
| • Wilbur's Hardware | \$ 40.43 |
| • Environmental Health Screening | \$ 75.00 |
| • Northern NY Newspaper Corp. | \$ 18.09 |
| • Nicholville Telephone | \$ 68.22 |
| • MX Fuels | \$828.19 |

A question was asked regarding the invoice for Personal Concepts. This was explained that this is needed for posting labor regulations. Dale Nicholson (Carl Pitts) made a motion to approve payment of the claims. All in favor; motion carried.

Earl McBride presented the financial report. Last month he presented a balance of \$10,919.32. However there appears to be a discrepancy with the bank statement with the statements showing approximately \$1600 more than he has reported. The adjustment was made in the report this month.

He has gone through the bank statements and cannot find the difference. He will go back through the 2013 records to see if he can find this error. The current balance, with the adjustment, is \$11,184.19. Joachim VanElls (Ronald Streeter) made a motion to accept the financial report. All in favor; motion carried.

Privilege of Floor – none

Chief's Report – There are no known building or mechanical issues to report. Truck inspections and inventory have been completed. SCBA inspections were completed with Pack 3 being sent out for repair. Members logged in 20 man hours responding to calls; 31 man hours of training and 51 man hours spend doing general station work. One (1) member completed HazMat Refresher and two (2) in-house trainings were held. A craft fair is being planned during the town wide garage sales. Due to recent donations and fundraisers, the department has purchased a Cordless Sawzall for extrication purposes (\$250), Thermal Imaging Camera (\$4500), replaced flashlights on E61 (\$280) and purchased new Fire Police equipment (\$1000). The grant application for SAFER (Staffing for Adequate Fire 7 Emergency Response) opened February 9. The chiefs are working with Melanie Sherwin to get the application submitted prior to the deadline. Calls for the month included a standby at the station for Parishville on 1/3/15 with 12 members and a mutual aid to Nicholville for a structure fire on 1/9/15 with 16 members. Dale Nicholson (Ronald Streeter) made a motion to accept the chief's report. All in favor; motion carried.

Correspondence – Association of Fire Districts regarding Commissioner training. Training will be held in Keeseville, NY on March 14. Carl Pitts (Dale Nicholson) made a motion to send Ronald Streeter and Joachim VanElls at a cost of \$125 each for registration plus travel expenses. All in favor; motion carried.

Old Business – Chairman Barney has made arrangements with Bassett Lanes in Malone to do an audit of the books. They prefer to do this after tax season. Dale Nicholson (Carl Pitts) made a motion to approve the audit. All in favor; motion carried.

New Business – (a) Cleaning of turn-out gear: Ronald Streeter reported he had taken the gear and had it cleaned at a cost of approximately \$28. The gear has been placed in a box in the closet. He also noted that we need to get rid of the old turnout gear; (b) Ron also went through the hose that needed to be repaired as some had pin holes. We need to replace approximately 200' of 1-3/4". Chief Parker will check on the actual amount that is needed. Dale Nicholson (Joachim VanElls) made a motion to purchase the replacement hose not to exceed 250'. All in favor; motion carried; (c) Ron has been working on a budget sheet to be used to show the commissioners exactly how much money is being spent in each category. This sheet will be distributed at every meeting; (d) the door lock is not working. It appears it needs to be reset. Dale Nicholson will work with Ron to fix this.

Joachim VanElls (Dale Nicholson) made a motion to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 7:40 p.m.