



HOPKINTON FIRE DISTRICT

2876 State Highway 11B
Hopkinton, New York 12965
(315) 328-4682

Commissioner Meeting – June 13, 2013

Present: F. Barney, G. Goldsworth, J. Hollenbeck, D. Nicholson, S. Wood

Absent: M. Opal

Guests: Ben Wood, Steve Parker (Chief), Vickie French, Ron Streeeter, Ernie Wood

The meeting was called to order at 7:02 p.m., followed by the Pledge of Allegiance. Jim Hollenbeck (Gerald Goldsworth) made a motion to accept the agenda, with an added item of training update. All in favor; motion carried.

The following claims were presented for payment:

- National Grid \$122.36
- Triple A Building \$17.88
- Adirondack Growers \$53.56
- Hopkinton-Ft. Jackson Fire \$213.12
- Lamphere Trucking & General Repair \$566.20
- Nicholville Telephone \$65.54
- Sullivan's Electric \$279.00
- Wilber's Hardware \$15.38

Jim Hollenbeck (Gerald Goldsworth) made a motion to approve payment of the presented claims. All in favor; motion carried.

The June financial report was presented. Beginning balance for the month was \$55,993.73. A deposit of \$30 was made for water hauling. It was noted that Loren Hollenbeck did not pay for the two (2) water loads he did. The ending balance for the month is \$54,690.69. Dale Nicholson (Jim Hollenbeck) made a motion to accept the treasurer's report. All in favor; motion carried.

Privilege of Floor:

Ben Wood reported that while at training, hoses on E61 sprung leaks.

Chief's Report:

- ETA49 had a minor issue while doing a water haul. The truck stalled and would not restart. The truck did restart about two (2) hours later. It appears to be running rough at times.
- All other trucks are in working order at this time. We are still waiting for the exhaust on R71 and the foam on E61 to be fixed.
- The air compressor motor was replaced by Greg Crump and Ron Streeter.
- The following equipment is needed:
 - Repair parts for helmet
 - Replace missing helmet leather shields
- Upcoming fundraisers and events include a raffle of eight (8) cords of wood and other donated items during the fall chicken barbeque.
- The Ram Review Board recommended to the Department that Caitlin McGregor be moved to full member status now that she has turned 18. The membership voted and approved this at the June meeting.
- Dave Fullerton and Carl Pitts have been accepted as new members. The membership voted and approved their applications at the last meeting. The arson checks came back clean.
- The department has accepted membership applications from Ryan Sullivan and a RAM application from Garrett Roberts. They will be voted on at the next meeting.
- Calls for the month:
 - 5/4 – mutual aid to Dickinson for a wild land fire, 10 members.
 - 5/6 – wild land fire on Kingsley Road, 12 members.
 - 5/6 – wild land fire on Kingsley Road, 8 members.
 - 5/8 – wild land fire on Kingsley Road, 9 members.
 - 5/8 – wild land fire on Kingsley Road, 9 members.
 - 5/12 – tree down on Route 72, 6 members.
 - 5/24 – Unknown fire on Green Road, 8 members.
 - 5/28 – Water rescue in St. Regis River between Nicholville and Ft. Jackson, 13 members.

Jim Hollenbeck (Dale Nicholson) made a motion to approve the Chief's report. All in favor; motion carried.

New Business:

- 2014 Budget – preparation for the 2014 budget will be discussed at the July meeting
- Last Minute Requests – advance notice is needed from the department on specific needs so they can be built into the budget; i.e., fire shows for department chiefs
- Building custodians – the building has not been cleaned since last year. Frank suggested that the cleaning be turned back over to the department members. Gerald Goldsworth (Jim Hollenbeck) made a motion to have department members clean the building. All in favor; motion carried.
- Receipts/Expenditures – reminder that documentation is needed for any expenditures

- Training – Jim Hollenbeck attended the commissioner training at the Turning Stone. This session was hosted by two attorneys. One of the main issues discussed was keeping an eye on the treasurer and the funds. Other items of interest included that anything purchased for \$35,000 or more must be bid; all bills must be vouchered; petty cash needs to be audited every month; all bills should be initialed by each commissioner before the meetings; use of the old ballot machines can be used for elections; there should be three (3) different reserve accounts: Building, Equipment Repairs and Replacement, and Apparatus Repairs and Replacement; chairman can make and second a motion; and, the fire department does not elect the officers, they only nominate. The commissions make the final approval.

Old Business

- Ladder testing – Northern Fire is wondering if the department would like the pumps tested at the same time. A date will be followed up with Northern Fire on both these items.
- Shelf brackets – Jim has not had a chance to do this yet. He will pick up the steel.
- Northern Fire is scheduled to bring a truck to the station for inspection on Thursday, June 20. A special meeting has been advertised.

Dale Nicholson (Jim Hollenbeck) made a motion to accept Caitlin McGregor as a full member. It was noted that she has been very active as a RAM member. All in favor; motion carried.

Jim Hollenbeck (Gerald Goldsworth) made a motion to accept the memberships of David Fullerton and Carl Pitts. All in favor; motion carried.

A short discussion was held as to why E96 doesn't have SCBA tanks on board. It was also mentioned that the truck needs to be used more.

It was noted that suction hose won't fit at St. Regis Falls. A new strainer for the brook is needed; there is an extra one on E49 that will be pulled off and used.

Dale Nicholson (Jim Hollenbeck) made a motion to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 7:42 p.m.

Minutes submitted by Sue Wood, Secretary

