



HOPKINTON FIRE DISTRICT
2876 State Highway 11B
Hopkinton, New York 12965
(315) 328-4682

Commissioners Meeting – March 8, 2012

Present: Frank Barney, Gerald Goldsworth, Mike Opal, Dale Nicholson, Jim Hollenbeck, Sue Wood

Guest: Ronnie Streeter, Steve Parker, Ernest Wood (arrived at 7:13 p.m.)

The meeting was called to order at 7:00 p.m. by Chairman Frank Barney. Additions to the agenda included April Open House. Dale Nicholson (Jim Hollenbeck) made a motion to accept the agenda as revised. All in favor; motion carried.

Privilege of floor – Steve Parker would like to hold an open house in conjunction with Recruit New York in April. This was moved to new business.

Dale Nicholson (Jim Hollenbeck) made a motion to accept the minutes from the February 9 meeting. All in favor; motion carried.

The following bills were presented for payment:

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| • National Grid | \$120.53 |
| • MX Fuels | \$819.48 |
| • Champlain Communications | \$1155.00 |
| • Wilber's Hardware | \$14.32 |
| • Nicholville Telephone | \$67.37 |
| • Dale Nicholson | \$38.16 |
| • Town of Hopkinton | \$100.28 |
| • Susan Lyons | \$30.00 |

Dale Nicholson (Jim Hollenbeck) made a motion to approve payment of the claims. All in favor; motion carried.

The March financial report was presented. The beginning balance was \$10,251.74. Following payment of the March claims, there will be a balance of \$7,906.60. The Town has not given the check to the

district yet. Mike Opal (Gerald Goldsworth) made a motion to accept the financial report. All in favor; motion carried.

Chief's Report: Matt Austin resigned and turned in all equipment. This gear was reassigned to Jonathan Burnett. A meeting was held regarding rescue ropes. Ed Cool, Parishville Chief, contacted OSHA. OSHA does not have any information regarding this. Mike White, insurance agent, says ladder would need to be put up on all sides with windows for escape purposes. He would also like to meet with the commissioners to review the policy, as well as other items. At a Fire Advisory Board meeting, a request was made for road-by-road surveys. Ron is working on this and needs to fill in the sheets for building height. A sample Risk Assessment Work Sheet was reviewed. The two-story ladders are legal but anything over two stories would need rescue ropes. An article needs to be put in the Standard Operating Procedures (SOP) that we do not go above the second floor. Monthly inspections would need to be done on the rescue ropes and they can only be used once. The new pages and hose have been delivered. The invoices need to be forwarded to the insurance company for reimbursement. Jim Hollenbeck has made a tool for adjusting pump packing. A chicken barbeque will be held on May 27, 2012. It was questioned as to whether the district still has custodians. It was suggested that the members may want to take over the cleaning again. Department elections will be held next month. John Putney, St. Lawrence County Legislator, attended the fire advisory meeting. He was informed that the Fire / EMS Advisory Boards were not consulted on the firing of Marty Hassett. Calls for the month included an MVA on February 15 on 11-B with 4 members; chimney fire on February 15 with 6 members; and a camper trailer fire on February 26 with 9 members. Jim Hollenbeck (Gerald Goldsworth) made a motion to accept the Chief's report. All in favor; motion carried.

New Business:

- a. Gerald Goldsworth (Mike Opal) made a motion to accept the resignation of Matt Austin. All in favor; motion carried.
- b. A question was raised by a taxpayer as to whether a current member could be driving district equipment while out on disability. The insurance agent will be contacted on this.
- c. Although we haven't received the district money yet, we need to be thinking of establishing a capital reserve fund. A decision needs to be made as to the number of funds to establish.
- d. Truck inspections need to be done for this year.
- e. The fill pipe on E61 needs to be repaired. Mike Opal (Dale Nicholson) made a motion to take the truck to Lamphere's for repair.
- f. Correspondence was received from Grantgenies, a professional grant writing company. It was decided not to pursue this at this time due to the cost.
- g. Correspondence was received from the Association of Fire Districts of NYS regarding proposed by-law changes.
- h. For information purposes only, Jake Hollenbeck purchased and paid for his own radio.
- i. Correspondence was received from Fire Service Safety Testing, Inc. regarding ladder testing. As our ladder testing is done through Northern Fire, no discussion was held.
- j. The Recruit NY open house was discussed. Steve Parker would like to hold an open house on April 21 and try to recruit new members. We can basically use the same set up as last year

(Sheriff's office for identification pictures, smoke trailer, etc.). This will be brought up at the April fire department meeting for final arrangements. Mike Opal (Jim Hollenbeck) made a motion to allow the members to hold an open house. All in favor; motion carried.

Gerald Goldsworth (Jim Hollenbeck) made a motion to allow the department to hold a chicken barbeque on May 27. All in favor; motion carried.

Sue has received a signed letter back from Marvin Rust and Ronald Streeter regarding shared services between the Town of Hopkinton and the Hopkinton Fire District.

Dale Nicholson (Jim Hollenbeck) made a motion to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 7:43 p.m.

Minutes submitted by Sue Wood, Secretary