



**HOPKINTON FIRE DISTRICT**  
2876 State Highway 11B  
Hopkinton, New York 12965  
(315) 328-4682

**Commissioner Meeting – March 14, 2013**

Present: Frank Barney, Mike Opal, Gerald Goldsworth, Jim Hollenbeck, Dale Nicholson, Sue Wood

Guest: Ben Wood, Ernest Wood, Steve Parker (Chief), Greg Crump, Vickie French, Dean Lamphere, Ron Streater, Renee Hotte

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance. Items added to the agenda include Renee Hotte, USDA and approval of new member under new business. Jim Hollenbeck (Mike Opal) made a motion to approve the revised agenda. All in favor; motion carried.

Renee Hotte, USDA, gave information on the community facilities program and availability of funds. Loans can be obtained at a current rate of 3.125%. Building loans can be taken out for up to 30 years; used trucks for 5 years and new trucks for 15 years. A tanker would be a simple loan with a pre-application. Ms. Hotte handed out folders with various information.

The following claims were submitted for payment:

McNeil & Company	\$7,528.00
National Grid	\$141.49
Northern Fire Equipment	\$38.85
Wilber's Hardware	\$27.04
MX Fuels	\$1,930.41
Lamphere Trucking	\$213.67
Champlain Communications	\$189.95
Nicholville Telephone Co.	\$65.93

An additional bill for Active 911 was presented in the amount of \$220. Two of these are for non-members and will be paid by Steve Parker (\$11) and Greg Crump (\$11). Mike Opal (Jim Hollenbeck) made a motion to approve payment of March claims. All in favor; motion carried.

The financial report was not available. Payment was received from the town and deposited. The \$18,000 for equipment was transferred to the Equipment Reserve account.

Privilege of Floor – Ernest Wood reported that truck inspections are scheduled. A seal will need to be ordered from NAPA.

Chief's Report – E61 was sent out for an air leak, repaired and returned. ETA49 – rear pump seal has been ordered. This will be installed as soon as it arrives. At the same time, the emergency brake will be cleaned or replaced as this is required in order to pass inspection. R71 needs to be sent for repair of exhaust and king pins. This will be completed once ETA49 is repaired. All other equipment is in working order. A Sexual Harassment Policy was adopted by the fire department. The department is still waiting for the arson background check on Rich Lashomb. Matt French was accepted as a new member. Matt transferred from Norwood Fire Department. A letter was received stating that Matt left in good standing. Calls for the month included a standby in Parishville on 2/8 with 10 members. Dale Nicholson (Mike Opal) made a motion to accept the Chief's report. All in favor; motion carried.

#### New Business

- a. Fuel tank locks – It was recommended that both tanks have the same lock. Jim Hollenbeck (Gerald Goldsworth) made a motion to purchase keys. All in favor; motion carried. Ron Streeter or Jim Hollenbeck will pick up the keys and provide a set to MX Fuels.
- b. Ed Carr – Ed Carr did not submit an invoice for the electrical work. He is donating his services as well as the material used. Jim Hollenbeck (Dale Nicholson) made a motion to send a thank you letter. All in favor; motion carried.
- c. Truck inspections – as per Ernest Wood, these have been scheduled.
- d. New Member – A letter has been received from Norwood Fire stating he left in good standing. Dale Nicholson (Mike Opal) made a motion to accept his membership. All in favor; motion carried.

#### Old Business

- a. Silver and Collins will represent the district with a retainer of \$1200 or an hourly rate of \$125. A question was asked if they were eligible to do bonds. Dale Nicholson (Mike Opal) made a motion to retain Silver and Collins as long as they were eligible for bond counsel. All in favor; motion carried.
- b. Truck Purchase – the other tanker that was located has been sold. There is no additional information on the available truck through Northern Fire. All information will be needed before going in front of the taxpayers. There is a possibility of being able to purchase the truck directly from the other fire district. If this is the case, the bid process will not be needed. A phone call was made to Northern Fire and the truck should be at Northern April 1. He will bring to the station for looking at. A special meeting will need to be called. The other district is willing to sell directly to the district.

Jim Hollenbeck questioned why Central Dispatch calls out fire departments when trees are down. The response was that fire departments are activated faster. Jim feels that the highway department should be called. As this is not a matter for the fire district, there was no further discussion.

Dale Nicholson (Mike Opal) made a motion to adjourn the meeting. All in favor; motion carried.  
Meeting adjourned at 7:57 p.m.

Minutes submitted by Sue Wood