



HOPKINTON FIRE DISTRICT
2876 State Highway 11B
Hopkinton, New York 12965
(315) 328-4682

Commissioner Meeting – November 14, 2013

Present: Frank Barney, Gerald Goldsworth, Jim Hollenbeck, Dale Nicholson, Ron Streeter, Sue Wood

Guests: Carl Pitts, Bonnie Helfter, Steve Parker, Dick Daby, Greg Crump

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance. Chairman Barney asked for additions to the agenda: approval of minutes from October 29 and rescue ropes under old business. Dale Nicholson (Jim Hollenbeck) made a motion to accept the revised agenda. All in favor; motion carried.

Gerald Goldsworth (Dale Nicholson) made a motion to accept the minutes from the October 10 meeting as presented. All in favor; motion carried.

Dale Nicholson (Jim Hollenbeck) made a motion to accept the minutes from the October 29 meeting as presented. All in favor; motion carried.

The following claims were presented for payment, with the addition of G&E Extinguishers which just came today:

- National Grid \$124.36
- Champlain Communications \$41.95
- MX Fuels \$231.63
- Northern NY Newspapers \$48.86
- Tyler Fire Equipment \$486.77
- Nicholville Telephone \$65.18
- Evans and White Ace Hardware \$10.21
- Signs, Inc. \$20.40
- Susan Wood \$1150.00
- Lawton Electric \$188.00
- G & E Extinguishers \$34.00

Dale Nicholson (Jim Hollenbeck) made a motion to approve payment of November claims. All in favor; motion carried.

The financial report for November was presented. The beginning balance was \$37,620. There were no deposits for the month. After payment of November bills, the balance will be \$35,218.64. A sum of \$20,000 was taken out of the reserve fund for the truck payment, along with the \$75,000 loan. The balance in the Equipment Reserve is now at \$10,011.22. The first truck payment of \$17,242.50 (\$15,000 principal and \$2,242.50 interest) will be due on October 15, 2014. Dale Nicholson (Gerald Goldsworth) made a motion to accept the financial report. All in favor; motion carried.

Privilege of Floor

Steve Parker spoke with the Fire Chief of Nicholville Volunteer Fire Company. They are outfitting their firemen with new gear through a leasing program. This is an option that we should look into. We could get the rescue ropes at the same time.

Chief's Report – there are no known building or mechanical equipment issues to report at this time. The new ETA has arrived and has replaced the previous ETA-49. A variety of members have been assisting with transferring equipment to the new truck. Ron Streeter and Ernie Wood have been instrumental in the coordination and organization of the fire equipment. ETA49 needs a 6" F NST x 5" M NST adapter, 6" F NST x 5" Storz Adapter, Spanner wrenches, kussmaul auto eject air and power. E96 has been having trouble starting. The batteries appear to lose charge after a day or two. They are trying to figure out if there is too much draw, not enough trickle charge or if the batteries need to be replaced. Since the new truck has arrived and E96 is in working order, this would be a good time to send E61 to Northern Fire to get the foam system fixed and a possible tune up. There were no calls but there were 47.5 man hours of training; 207 man hours spend doing general station work and work details. Ryan Sullivan has submitted his application to return to the department as he is back from Army basic training. The members voted to allow his being readmitted. Two members finished FireFighter I, and two members are taking Scene Support Operations. There were some truck training hours logged and training on the new ETA and its digital pump was held. Engine 96 will be out of the district to a Scene Support class on November 20. Property stickers need to be ordered. The Chief would like to suggest that the Commissioners purchase a plaque to mount on the new truck saying "Purchased by the Board of Fire Commissisoners." Traffic wands and a radio charger for E61 are needed. Jim Hollenbeck (Ron Streeter) made a motion to accept the Chief's report. All in favor; motion carried.

New Business – The bottom of the overhead door on the lean-to building needs to be insulated. Ron volunteered to work on this. Ron suggested that a water line be installed at the rear of the station. This would allow the washing of trucks. He feels that this would cost approximately \$95. He has someone who needs to do community service and will work with them on this installation.

Elections for a commissioner and a treasurer will be held on Tuesday, December 10 from 6:00 – 9:00 at the fire station. We have received two letters of interest in the commissioner position. Susan Lyon, Sue Converse and Janice Barney have agreed to be election tellers.

A letter of resignation was read from Sue Wood resigning as current treasurer. Dale Nicholson (Ron Streeter) made a motion to accept the resignation. All in favor; motion carried. Bonnie Helfter is interested in taking over these responsibilities. Ron Streeter (Gerald Goldsworth) made a motion to appoint Bonnie Helfter as treasurer. All in favor; motion carried.

Dale Nicholson (Jim Hollenbeck) made a motion to accept Ryan Sullivan as a member in the department. All in favor; motion carried.

Ron Streeter (Dale Nicholson) made a motion to purchase the equipment requested by Chief Parker:

- 6" F NST x 5" M NST adapter
- 6" F NST x 5" Storz Adapter
- Spanner wrenches
- kussmaul auto eject air and power
- traffic wands (2)
- radio charger

All in favor; motion carried.

Dale Nicholson has started work on the FEMA grant but needs more information before he can complete. The district needs to obtain a DUNS number. Items being requested include a thermal image camera, rescue rope, and jaws. As a side note, Central Dispatch has a professional grant writer who is willing to review the grants before submission. Steve Parker will contact for the name.

Frank Barney has contacted Croker regarding rescue rope, 541C Gemtor Class II. Steve Parker will follow up on this. Pictures of ETA49 will be posted the on-line auction site.

Gerald Goldsworth (Ron Streeter) made a motion to purchase a plaque for the new truck listing the commissioners, the Chief, and the Secretary/Treasurer. All in favor; motion carried.

Dale Nicholson (Gerald Goldsworth) made a motion to adjourn the meeting. All in favor; motion carried. The meeting adjourned at 8:00 p.m.

Minutes submitted by Sue Wood, Secretary

