



**HOPKINTON FIRE DISTRICT**  
2876 State Highway 11B  
Hopkinton, New York 12965  
(315) 328-4682

**Commissioner Meeting – October 10, 2013**

Present: Frank Barney, Gerald Goldsworth, Jim Hollenbeck, Dale Nicholson, Sue Wood

Guests: Mike White, Steve Parker, Carl Pitts, Ron Streeter, Dave Fullerton

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance. Chairman Barney asked for additions to the agenda: budget hearing and DEC grant were added under new business. Dale Nicholson (Jim Hollenbeck) made a motion to accept the revised agenda. All in favor; motion carried.

Dale Nicholson (Gerald Goldsworth) made a motion to accept the minutes from the September meeting as presented. All in favor; motion carried.

The following claims were presented for payment:

- |                            |           |
|----------------------------|-----------|
| • National Grid            | \$142.11  |
| • Janice Barney            | \$40.30   |
| • Sue Converse             | \$35.00   |
| • Susan Lyon               | \$35.00   |
| • Champlain Communications | \$47.00   |
| • Nicholville Telephone    | \$64.78   |
| • Northern NY Newspapers   | \$67.87   |
| • Admiral Fire & Safety    | \$590.42  |
| • Tyler Fire Equipment     | \$185.00  |
| • McNeil & Company         | \$9917.41 |
| • Signs, Inc.              | \$96.00   |

Gerald Goldsworth (Jim Hollenbeck) made a motion to approve payment of October claims. All in favor; motion carried.

The financial report for October was presented. The beginning balance was \$48,780.89. There were no deposits for the month. After payment of the October claims, balance will be \$37,620. Dale Nicholson (Jim Hollenbeck) made a motion to accept the financial report as presented. All in favor; motion carried.

### Privilege of Floor

Dave Fullerton reported on his business for rust proofing vehicles. By spraying the vehicles it saves money on repairs. He has a truck and trailer so is able to do the work on-site. Each application takes about two (2) hours each. This application guarantees vehicles from rusting further. Dave will prepare a quote/proposal.

### Chief's Report

No building or mechanical equipment issues to report. All trucks are in working order at this time. The arson check for Garret Roberts came back clear. A total of 14 man hours were logged in by members responding to calls and 41.75 man hours of training. General station work and work details totaled 58 man hours. There are two (2) members taking Firefighter I. Other training included truck training hours and First Engine on Scene/Initial Attack Operations.

Upon doing SCBA inspections, Tyler Fire and Equipment noted that the elastic head straps on the masks needed to be replaced. This was again noted by a FF1 instructor who recommended ordering new straps. A verbal estimate of \$20/strap was given. All other approved equipment purchases have been ordered. Engine 61 will be out of the district to a FF1 class on October 26. The insurance company has been contacted and the fire boat will be added to the policy. A VIN for both the boat and the trailer was requested.

Calls for the month were on 9/12 a lift assist with Tri-Town Rescue with 4 members and a power outage stand-by on 9/20 with 5 members.

Dale Nicholson (Jim Hollenbeck) made a motion to accept the Chief's report. All in favor; motion carried.

### New Business

Mike White, McNeil Insurance, gave a brief report on the insurance policy coverage. Various questions were asked. There is no limit to the amount of events allowed, as long as alcohol is not provided. Since the trailer is homemade a VIN# is not needed. There is no cost to adding this to the policy. The vehicle towing is liable but must be a fireman. If a Tri-Town member were to get hurt while using the boat for a call, they would have to charge their own insurance. At all times, the boat must be operated by a fireman. Personal vehicles are covered for liability if on a way to a call, training or a meeting. The insurance company needs to be notified asap. New additions to the policies have been added. If something happens at a fireman's personal home while on a call, the deductible is paid for. Clothing and cell phones are also covered now. In the event of a lawsuit, Directors and Officers spouses are covered if the fireman passes away before a settlement is reached.

Savings could be obtained if the deductible if changed from \$100 to \$250. Dale Nicholson/Jim Hollenbeck made a motion to change the deductible. All in favor; motion carried.

Two (2) letters were received expressing interest in the vacant commissioner position. Options are to wait until election time or can appoint one tonight. Letters were read from Carl Pitts and Ronald Streeter. Dale Nicholson (Jim Hollenbeck) made a motion to enter executive session. All in favor; motion carried. Executive session entered at 8:08 p.m. Dale Nicholson (Jim Hollenbeck) made a motion to come out of executive session. All in favor; motion carried. The meeting resumed at 8:18 p.m.

Frank Barney (Jim Hollenbeck) made a motion to appoint Ronald Streeter to the vacant position. All in favor; motion carried.

Frank Barney (Jim Hollenbeck) made a motion to schedule the budget hearing on October 15 at 7:00 p.m. at the town hall. All in favor; motion carried.

The commissioners were awarded a DEC grant of \$1000. In order to complete the paperwork, an application has to be completed to be a NYS Vendor. Sue will complete this.

### Old Business

The truck purchase is almost complete. Frank and Sue will sign the loan paperwork at Community Bank on Friday, October 11. The truck should be ready and delivered in about a week. Discussion was held on what to do with the old truck. Options include: junkyard, give to town, or put on Auctions International. Jim Hollenbeck (Dale Nicholson) made a motion to advertise on Auctions International once the newer truck arrives. The ad will be left on for two (2) weeks. All in favor; motion carried.

Chief Parker presented the commissioners with a policy for non-members riding in fire apparatus. The policy reads as:

*Only active firefighters may ride the apparatus unless otherwise authorized by a Chief, Officer or Fire Commissioner.*

*Fire Apparatus will be driven in accordance to NYS Laws and Hopkinton-Ft. Jackson F.D. Bylaws and policies.*

*No individual is to ride on any apparatus in locations other than the seats provided. Proper restraints (seat belts, etc.) shall be worn by all occupants.*

*Apparatus carrying non-members are to be called "Out of Service-Community Service" with SLC Central Dispatch and are not to respond to any calls.*

Discussion was held as to adding age appropriate car seats. Dale Nicholson (Jim Hollenbeck) made a motion to accept the policy with the addition of car seat. All in favor; motion carried.

Chief Parker reported he had found a website with Sterling F4 Escape Tech Escape Kit. This kit sells for \$332.95 and includes 50' escape tech, F4 escape device, SAFE-D Three-Stage Carabiner, Crosby Fire Fighter Anchor Hook, and F4-50 Bag. This entire system weighs only 3.2 lbs and each component is UL certified to NFPA Escape 1983. A CMC Survivor Escape Harness sells for \$165. It was suggested that ordering a kit to make sure it is comfortable. It was also mentioned that some turn-out gear does have

these built in but not sure of the reviews. Steve should check with departments (i.e., Dickinson/Colton) that have these, as well as other gear representatives.

Frank Barney (Jim Hollenbeck) made a motion to purchase 24 straps for the masks at a cost of \$20 each. All in favor; motion carried.

Dale Nicholson (Gerald Goldsworth) made a motion to adjourn the meeting. All in favor; motion carried. Meeting was adjourned at 8:43 p.m.

Minutes submitted by Sue Wood, Secretary