



**HOPKINTON FIRE DISTRICT**  
2876 State Highway 11B  
Hopkinton, New York 12965  
(315) 328-4682

Board of Fire Commissioners Meeting Minutes – October 11, 2022

Present: Joachim VanElls, Richard Powers, Ernest Wood, Carl Pitts, Rob Stillwell, Sue Wood,  
Earl McBride

Guest: Peggy and Jeff Burnham, Greg Crump, Steve Parker, Dave Perry, Deborah Rust, Vickie French

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance. Richard Powers (Carl Pitts) moved to accept the agenda with an addition the discussion of two (2) grants. All in favor; motion carried.

Richard Powers (Carl Pitts) moved to accept the minutes from September 13 (regular), September 14 and September 27 meetings. All in favor; motion carried.

The following claims were presented for payment:

- National Grid \$220.02
- Charter Communications \$137.97
- McNeil and Company \$592.00
- North Country This Week \$61.99
- MX Fuels \$1010.44
- NAPA Auto Parts \$290.38
- Route 11 Truck and Equipment \$1424.05
- Jerome Fire Equipment \$3526.20
- KMJ Web Design \$600.00
- Water Supply Innovations \$4663.00
- D&D Small Engine \$99.98
- Earl McBride \$100.00
- Community Bank Service Charge \$2.00

FLBP

- North Country This Week \$356.01

- Brooks Washburn Architects \$542.00
- Northeastern Sign \$925.00
- Community Bank service Charge \$2.00

Carl Pitts (Ernest Wood) moved to approve the presented claims for payment. All in favor; motion carried.

Treasurer McBride reported a balance of \$37,372.59 after payment of presented claims. There is a balance of \$73.33 in the petty cash fund; \$18,447.81 in the equipment reserve; \$75,409.88 in the capital reserve and \$7,559.49 in the Firehouse Land and Building Project. Richard Powers (Carl Pitts) moved to approve the financial report. All in favor; motion carried.

Privilege of Floor – none

Correspondence – Marshville school sent the tax bill on the new property. The school and the attorney were contacted and this will be taken care of.

Chief's Report – Chief Parker reported there are no known building or mechanical issues to report. Truck inspections/inventory were completed. SCBA inspections were completed with one (1) pack still out of service. Engine/Tanker 49 is out for repair due to failure to actuate from pump gear to drive. Tanker 44 had a DEF related check engine light on. Route 11 has cleared, ran a regeneration and cleared the code. This will be monitored. Marine 17 will be pulled out of Lake Ozonia and winterized this week.

In September members logged in 15 man hours responding to calls; 64 man hours of training; and, 36 man hours of general station work. Members vote on and accepted the membership application of Derek Seeman. In house training was held by various members – driver, pump operations, exterior firefighting operations. Chief Parker is still checking on the availability of McNeil and Company (ESIP) to host an EVOC class. The department is looking to host DiMarco Consulting on October 26 and November 9. Topics to include Leadership Development, Team Building and Resiliency.

Due to many new members, most of the extra PPE has been handed out. All are covered for now but may need to order if there are new recruits. The chicken barbeque was a success. There are no other fundraisers planned at this time.

The department will be hosting a group of home schoolers for fire prevention on October 12. The 2022 Volunteer Fire Assistance Grant (DEC) is open. They would like to apply for some extra PPE due to the increase in membership. There is still no word on the FEMA AFG grant or the Gary Sinise Foundation Grant.

Calls for the month:

- 9/28/22 Investigate report of fire – St. Hwy 458 near Days Mill Rd. 6 members
- 9/29/22 MVA with injury – 3083 St. Hwy 11B 4 members

Jody Wenzel has contacted the department regarding the county inspection. Ernest Wood (Rob Stillwell) moved to accept the Chief's report. All in favor; motion carried.

#### New Business

- Chairman VanElls reported on the project manual for the house demolition. Chief Parker had some concerns and forwarded these to Brooks (septic tank, backfill basement and compacted, debris in front of storage shed, pull out trees, driveway access to storage so ATV and trailer can be accessed). Also members have asked to save as many as possible of the sandstone from the foundation. Another concern was having the bids opened by Brooks instead of at a public meeting of the commissioners.
- A written report has not been received from Paradigm but it was verbally relayed that everything was clear.
- The bid specs should be out next week. Joachim VanElls and Steve Parker will meet with Brooks at 4:30 on Friday.
- Richard Powers (Rob Stillwell) moved to approve the membership of Derek Steelman. All in favor; motion carried.
- Ernest Wood (Rob Stillwell) moved to approve the application of the Volunteer Assistance Grant (DEC) for wildland clothing. All in favor; motion carried.
- There is ARPA funding from IDA of up to \$50,000 with a 25% match. This is due October 17 and could be used towards the demolition of the house. If more funding is available after this, a grant for the ventilation system could be applied for. Richard Powers (Rob Stillwell) moved to apply for this grant. All in favor; motion carried.

#### Old Business

- The budget hearing is scheduled for Tuesday, October 18 at 7:00 p.m.

Carl Pitts (Richard Powers) moved to adjourn the meeting. All in favor; motion carried. The meeting adjourned at 7:45 p.m.

Minutes submitted by Sue Wood, Secretary