C:\Users\Mom\Pictures\Microsoft Clip Organizer\j0347039.wmf

**HOPKINTON FIRE DISTRICT**

2876 State Highway 11B

Hopkinton, New York 12965

(315) 328-4682

Meeting Notes – Commissioner Meeting March 8, 2022

Present: Ernest Wood, Joachim VanElls, Carl Pitts, Richard Powers, Rob Stillwell, Earl McBride, Sue Wood

Guest: Steve Parker, Chief; Greg Crump

The meeting was called to order at 7:00 p.m. by Chairman VanElls followed by the Pledge of Allegiance. Richard Powers (Carl Pitts) moved to accept the agenda as presented. All in favor; motion carried.

Ernest Wood (Rob Stillwell) moved to approve the February minutes with the addition of adding “North Lawrence Fire” fire department for the donation of R71. All in favor; motion carried.

The following claims were presented for payment:

* AFDSNY $125.00
* Richard Powers $125.00
* KGC Fire Rescue Inc. $999.99
* National Grid $258.60
* Diamond Propane $1775.85
* McNeil and Company $6131.00
* Emergency Services Marketing Corp. $355.00
* Charter Communications $127.97
* Earl McBride $100.00
* Community Service Charge $2.00

* Tisdel Associates $6000.00
* Brooks Washburn Architecture $1948.00
* Community Bank Service Charge $2.00

Richard Powers (Ernest Wood) moved to approve payment of presented claims. All in favor; motion carried.

Treasurer’s Report – Earl McBride reported that the Firehouse Project was short $500 to pay; however, the referendum stated that expenses were to be paid. Therefore, he will transfer $15,000 from the capital reserve fund into the Firehouse Land and Building Project (FLBP) account. The annual report was filed on February 8. A purchase of ink was made from the petty cash fund in the amount of $25.97 leaving a balance of $121.26; the Equipment Reserve Fund has a balance of $18,445.05; the Capital Reserve Fund has a balance of $48,043.87. Rob Stillwell (Carl Pitts) moved to approve the treasurer’s report. All in favor; motion carried.

­Privilege of Floor – none

Correspondence – Received a letter from BSeen regarding purchasing billboard space. Association of Fire Districts will only be mailing one copy of the District Affairs. This will be emailed in the future.

Chief’s Report – Chief Parker reported there are no known building or mechanical issues to report. Truck inspections/inventory are being updated. SCBA inspections are complete. There are no known truck or equipment issues to report. The members are still waiting for the purchase of the rescue truck from West Stockholm. Tools have been moved from R71 to other trucks and R71 was donated to North Lawrence Fire.

In February, members logged in 16.5-man hours responding to calls; 30-man hours of training; and 125 man hours doing general station work. Matt Kelly (lives on County Route 47) submitted a membership application to transfer from Parishville Fire Department. As he left in good standing, membership voted and passed his transfer.

Miscellaneous driver and pump operating trainings were held. Impromptu in-house training was held by various members. Training incentive #1: PESH Annual Training – T-shirt supporting South Dallas Fire Department (22 members @ $15 each = $330 \*\* assuming everyone completes the training).

The chicken barbeque is scheduled for May 29. An ATV/UTV run is scheduled for July 16. The insurance company will be contacted regarding a waiver – we can submit a proposal, or we can use one of theirs. There is no response yet on the FEMA AFG application which was submitted in December by G&G Consulting. G&G also said they would submit a proposal for a grant from Gary Sinise Foundation for AED’s. They indicated they would only charge a $400 fee is awarded. The grant would be for 6 AEDs (one in each truck and one in the station at an approximate cost of $1500 each for a total of $9,000.

Members are switching over to I am Responding (IaR). The Remember When Breakfast 2022 is scheduled to be held on May 21. All commissioners are invited to attend.

Calls for the month:

* 2/6/22 Structure Fire – 2892 State Highway 72 8 members
* 2/17/22 Lift Assist w/Tri Town Rescue – 420 Lake Ozonia Rd. 3 members
* 2/20/22 MVA – 3131 State Highway 11B 5 members
* 2/27/22 MVA – State Highway 11B/State Highway 458 6 members

Carl Pitts (Richard Powers) moved to approve the Chief’s report. All in favor; motion carried.

New Business

* Richard Powers (Ernest Wood) moved to approve the annual report that was filed. All in favor; motion carried.
* Joachim VanElls (Ernest Wood) moved to approve the transfer of $15,000 from the Capital Reserve Fund to the Firehouse Land and Building Project to cover additional expenses for the architect and engineer. All in favor; motion carried.
* A brochure will need to be designed to send out to the public before the referendum. This should explain the reasons for a new station and why the current station cannot be used. Brooks will provide a drawing. Steve Parker and Will Votra will get together and come up with a draft.
* Carl Pitts (Rob Stillwell) moved to approve the membership of Matt Kelly. All in favor; motion carried.
* Richard Powers (Rob Stillwell) moved to approve spending up to $330 for t-shirts for PESH Training. All in favor; motion carried.
* Carl Pitts (Rob Stillwell) moved to approve the purchase of gloves and hoods as requested by the Chief. All in favor; motion carried.

Old Business

* APA has requested one more item regarding a separator. This was updated and sent back. This starts the 15-day waiting period again.

Joachim VanElls will contact both McNeil and Company and G&G Consulting. The title for R71 has been signed and will be given to North Lawrence Fire Department.

Carl Pitts (Joachim VanElls) moved to adjourn the meeting. All in favor; motion carried. The meeting adjourned at 7:37 p.m.

Minutes submitted by Sue Wood, Secretary