

**HOPKINTON FIRE DISTRICT**

 2876 State Highway 11B

Hopkinton, New York 12965

(315) 328-4682

Meeting Notes - Commissioner Meeting May 10, 2022

Present: Joachim VanElls, Rob Stillwell, Ernest Wood, Richard Powers, Earl McBride, Sue Wood

Absent: Carl Pitts

Guest: Greg Crump, Steve Parker

The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance. Richard Powers (Ernest Wood) moved to approve the agenda as presented. All in favor; motion carried.

Rob Stillwell (Richard Powers) moved to approve the minutes from April 12, 2022 as presented. All in favor; motion carried.

The following claims were presented for payment:

* National Grid $195.89
* Diamond Propane $399.52
* Charter Communications $127.97
* NAPA Auto Parts $90.16
* Young Fenton Kelsey Brown $519.50
* Jerome Fire Equipment $940.52
* North Country This Week $60.96
* Triple A Building Center $23.98
* Earl McBride $100.00
* Community Bank Service Charge $2.00

Richard Powers (Rob Stillwell) moved to approve payment of presented claims. All in favor; motion carried.

Financial Report – Treasurer McBride reported a current balance of $120,892.42 after payment of presented claims. The petty cash fund has a balance of $119.31 (charge of $1.95); equipment reserve fund balance is $18,445.96; the Capital reserve fund balance is $33,046.05; and, the Firehouse Land and Building project balance is $12,531.76. Ernest Wood (Richard Powers) moved to accept the financial report. All in favor; motion carried.

Privilege of Floor – none

Correspondence – none

Chief’s Report – Chief Parker reported a need for an electronic door strike and outside security camera. NCC has given a quote of $360 for parts. There are no other issues to report currently.

moved around. SCBA inspections are complete with one (1) pack out of service with an unknown error. The check engine light is on in E61. Route 11 Trucking checked the codes and reported a bad sensor. The part is on order. There are no ;

In March, members logged in 65 man-hours responding to calls; 42 man-hours of training; and 36 hours for general station work/work details. The members voted on and accepted the membership application of William Parker.

Miscellaneous driver and pump operations trainings were held. PESH annual training is underway. There are no equipment or PPE requests currently.

A chicken barbeque is scheduled for May 29; selling hot dogs and hamburgers on June 4 during garage sale weekend and an ATV/UTV run on July 16. The “Remember When Breakfast” will be held on May 21 at the fire station.

There are no updates on the FEMA grant or the Gary Sinise Foundation Grant. A tentative draft of the new building brochure was handed out for review. A Pumps Ops class will be held in May and June.

Calls for the month:

* 4/19/22 Structure fire – mutual aid to Nicholville (8 members)
* 4/27/22 Tractor fire – 11B/Mosher Road with 3 members
* 4/30/22 MVA -State Highway 72/Green Road

A service for Richard Daby will be held on Saturday, May 14 at the Hopkinton Cemetery, followed by a meal at the town hall. Ernest Wood (Rob Stillwell) moved to accept the Chief’s report. All in favor; motion carried.

New Business

* Richard Powers (Rob Stillwell) moved to approve the purchase of the electronic door strike and outside security camera at a cost not to exceed $400. All in favor; motion carried.
* Rob Stillwell (Ernest Wood) moved to accept the membership of William Parker. All in favor; motion carried.

Old Business

* Commissioners were presented with the event registration/release form for the ATV/UTV poker run. Richard Powers (Rob Stillwell) moved to approve the form.
* Joachim VanElls previously distributed the status from the APA. There is still ninety days to accept and issue the permits; however, they are currently being reviewed by a supervisor. The paperwork for the bond attorney will be held until final permit is received.
* Joachim VanElls would like to get a 3D image from the architect. He also stated that they (Brooks and Washburn) could do a brochure.
* Ernest Wood would like to invite the representative from Morton Buildings to the June meeting.

Richard Powers (Ernest Wood) moved to adjourn the meeting. All in favor; motion carried. The meeting adjourned at 7:35 p.m.

Minutes submitted by Sue Wood, Secretary