

**HOPKINTON FIRE DISTRICT**

 2876 State Highway 11B

Hopkinton, New York 12965

(315) 328-4682

Board of Fire Commissioners – Meeting Notes July 12, 2022

Present: Joachim VanElls, Ernest Wood, Rob Stillwell, Richard Powers, Carl Pitts, Earl McBride,

 Sue Wood

Guest: Steve Parker, Chief; Greg Crump, Will Votra

The meeting was called to order by Chair VanEllls at 7:00 p.m. followed by the Pledge of Allegiance. A moment of silence for past members Bun Smith and Don Tebo was held.

Richard Powers (Rob Stillwell) moved to accept the agenda as presented. All in favor; motion carried.

Ernest Wood (Richard Powers) moved to accept the June minutes as presented. All in favor; motion carried.

The following claims were presented for payment:

* National Grid $967.10
* Charter Communications $127.97
* Joachim VanElls $263.52
* Ernest Wood $103.07
* MX Fuels $479.27
* Route 11 Equipment $593.89
* G&E Extinguishers $115.00
* Jock Pest Control $80.00
* NCC Systems $358.95
* Earl McBride $100.00
* Community Bank Service Charge $2.00

FLBP:

* Young Fenton Kelsey Brown $256.50
* Community Bank Service Charge $2.00

Richard Powers (Rob Stillwell) moved to approve payment of presented claims. All in favor; motion carried.

Treasurer Report – Treasurer McBride reported a beginning balance of $116,318.26 in the checking account. After payment of presented claims, the current balance will be $113,127.49. The petty cash balance after an ink cartridge purchase is $100.32. The balance in the equipment reserve fund is $18,446.88 and the capital reserve balance is $33,047.70. The Firehouse Land and Building Project balance is $13,696.26. Rob Stillwell (Richard Powers) moved to accept the treasurer’s report. All in favor; motion carried.

Privilege of Floor – none

Correspondence – none

Chief’s Report – Chief Parker reported the electronic door strike and outside security camera have been repaired/replaced. There are no other known building or mechanical issues to report at this time.

Truck inspections/inventory are being updated. The SCBA inspections are complete with one pack still out of service with an unknown error. The check engine light on Engine 61 has been repaired. Engine 61 had a pump primer fail and VRS Sales is scheduling a service call. There are no other known truck or equipment issues to report at this time. The rescue truck being purchased from West Stockholm is expected to arrive soon.

In June members logged in 72-man hours responding to calls; 56-man hours of training; 48-man hours doing general station work/work details. Members voted on and passed the membership application of Matt Razis, who transferred from Lawrenceville FD and lives on CR55. Although this is outside the district, the members believe that Matt is within close enough proximity to be effective. Members also voted on and passed the RAM membership application of Gavin Mere. Gavin’s father is a Captain in Parishville FD.

The following trainings were held:

* Miscellaneous driver and pump ops training
* Impromptu in-house training by various members
* PESH Annual training – online and skills
* James Hollenbeck successfully completed BEFO
* Steve Parker successfully completed Pump Ops

The following PPE/Equipment need to be ordered:

* Four (4) Fire Gear Bags (approximately $100 each)
* Two (2) sets of PPE ($3,565 each)
* 5” Turbo Draft ($3,600)
* 5” Supply Line Holder ($800)
* 10” Stream Straightener ($250)

The ATV/UTV run is scheduled for Saturday, July 16. The “Fill the Truck” at Dollar General is scheduled for July 23. There is still no update on the FEMA AFG application or the grant from the Gary Sinise Foundation.

Calls for the month:

* 6/8/22 Grass Fire – 458 River Road – stood down in route 5 members
* 6/16/22 Storm Standby – 2876 State Highway 11B 10 members
* 6/17/22 MVA Car vs. Deer – 2954 State Highway 11B 3 members
* 6/21/22 MVA Car vs. Deer – Sheldon Road/State Highway 72 5 members
* 6/23/22 Flooded Basement – 2982 State Highway 11B 4 members
* 6/23/22 Traffic Control – State Highway 11B 3 members
* 6/23/22 Traffic Control – State Highway 458 9 members

A short discussion was held on the turbo draft system. Chairman VanElls also referred to town law regarding the filling of pools. Carl Pitts (Ernest Wood) moved to approve the Chief’s report. All in favor; motion carried.

New Business

* Joachim VanElls (Carl Pitts) introduced a resolution determining that “action to undertake a capital project consisting of the construction of a building located on the parcels of land at tax map id nos. 67.002-2-8 and 67.002-2-30 on State Highway 11B, in the Town of Hopkinton, NY, to be used by the Town of Hopkinton Fire District will not have a significant effect on the environment” (see attached for complete resolution). All in favor; motion carried.
* Joachim VanElls (Richard Powers) introduced a bond resolution, dated July 12, 2022 of the Hopkinton Fire District, in the Town of Hopkinton, St. Lawrence County (the “Fire District”) authorizing the undertaking of a capital project consisting of the construction of a new fire station of the fire district located at 3004 State Highway 11B in the Town of Hopkinton, stating the estimated maximum cost thereof is $2,500,000, appropriating said amount therefore; and authorizing the issuance of an amount not to exceed d$2,500,000 of serial bonds of the fire district to finance said appropriation; and delegating the power to issue such bonds and bond anticipation notes in anticipation of the sale of such bonds to the fire district treasurer; and providing for the levy of a tax to be collected to pay the principal of and interest on said bonds. (see attached for full resolution) All in favor; motion carried.
* Joachim VanElls (Richard Powers) introduced a resolution of the Hopkinton Fire District, in the Town of Hopkinton, St. Lawrence County, adopted July 12, 2022 calling for a special referendum to be held on September 20, 2022, directing publication of notice of special referendum and determining other matters in connection therewith (see attached for full resolution). All in favor; motion carried.
* The calendar for the 2023 budget was reviewed.
* Chairman VanElls gave a review of the Syracuse workshop he attended.
* The annual department/district membership census is due for the life insurance. Chairman Vanillas will work with Chief Parker for the updates.
* Carl Pitts (Ernest Wood) moved to approve the purchase of gear bags, two (2) sets of turnout gear, and water supply equipment as requested by the Chief. All in favor; motion carried.
* Richard Powers (Carl Pitts) moved to accept the membership of Matt Razi. All in favor; motion carried.
* Carl Pitts (Rob Stillwell) moved to approve the RAM membership of Gavin Mere. All in favor; motion carried.

Old Business

* The application with USDA has been submitted. There is a possibility of getting additional grant funds.
* Plans are still set to send the brochure out to the commissioners for comments. We will try to get these sent out before the information sessions and public hearing.

Carl Pitts (Richard Powers) moved to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 8:09 p.m.

Minutes submitted by Sue Wood, Secretary