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**HOPKINTON FIRE DISTRICT**

2876 State Highway 11B

Hopkinton, New York 12965

(315) 328-4682

Commissioners Meeting – March 14, 2023

Present: Ernest Wood, Richard Powers, Dave Perry, Carl Pitts, Rob Stillwell, Earl McBride, Sue Wood

Guest: Steve Parker, Greg Crump, Deborah Rust, Jeff and Peg Burnham, Will Votra, Tony Blackwell

The meeting was called to order at 7:00 p.m. by Chairman Powers, followed by the Pledge of Allegiance.

Carl Pitts (Dave Perry) moved to accept the minutes from February 14, 2023 as presented. All in favor; motion carried.

The following claims were presented for payment:

* Firestation Software LLC $349.00
* National Grid $293.65
* Charter Communications $137.97
* Ferrell Gas $799.60
* AFDSNY $125.00
* Ferrell Gas $649.87
* McNeil & Company $6136.50
* Earl McBride $100.00
* Bank Service Charge $2.00

FLBP

* Friend Commercial Contracting $66439.20
* Bank Service Charge $2.00

Ernest Wood (Rob Stillwell) moved to approve payment of presented claims. All in favor; motion carried.

Treasurer McBride reported a balance of $169,609.94 after payment of presented claims. A deposit of $172,920 from the town was made. A purchase of black ink was made leaving a balance of $173.01 in the petty cash fund. The equipment reserve fund has a current balance of $18,448.74 and the capital reserve fund has a balance of $11,406.97. The Firehouse Land and Building Project has a balance of $60,288.06. Rob Stillwell (Ernest Wood) moved to accept the treasurer’s report as presented. All in favor; motion carried.

Privilege of Floor

Tony Blackwell, McNeil and Company Insurance, provided a summary of the current insurance coverage.

Chief’s Report – Chief Parker reported there are no known building or mechanical issues to report. Truck inspections/inventory were completed. SCBA inspections were completed with one pack still out of service. After the last call, TA44 ended up with a flat tire. Huse Tires repaired a failed valve stem at no charge. There are no other truck or equipment issues to report at this time. Members logged in 38 man-hours responding to calls; 54 man-hours of training; and 96 man-hours of general station work. Members voted on and approved the memberships of Patti-Ann Strait and Heather Liebfred.

Training was done in small independent groups to include BEFO, Driver, Pump Operations and Exterior and Interior operations. The yearly PESH training has started. There are no equipment needs at this time. A personal inventory of PPE was done in January. The following is requested:

* (4) Gloves - $400
* (3) Flashlight - $150
* (5) helmet Light – 375
* (1) Safety Glasses (24 pack) - $30
* (5) name plates - $375
* (3) hoods - $150

A committee was formed to host the 2nd annual 4 wheeler and ATV run this summer. The 1st annual rabbit hunt will be held on March 18. Members are planning the spring chicken barbeque with a tentative date of May 21. The FEMA AFG 2023 application was submitted by G&G. AED’s were requested through the Gary Sinise Foundation Grant. The FEMA SAFTER grant is open for recruitment and retention funds ($43,500 over 4 years). The department would like to purchase 40 CPR Responder kits at a cost of $600.

Calls for the month include:

* 2/1/23 Structure fire – 3621 State Highway 11B – mutual aid to Nicholville 6 members
* 2/2/23 Structure fire – 2904 State Highway 11B 5 members
* 2/4/23 Structure fire – 48 Allen Falls Road – mutual aid to Parishville 6 members
* 2/17/23 Stranded vehicle – Sylvan Fall Rd near Young Road 9 members

Dave Perry (Rob Stillwell) moved to approve the Chief’s report. All in favor; motion carried.

New Business

* Rob Stillwell (Carl Pitts) moved to approve the memberships of Patti-Ann Strait and Heather Liebfred. All in favor; motion carried.
* Carl Pitts (Ernest Wood) moved to approve the purchase of needed PPE needs at a cost of approximately $1,480. All in favor; motion carried.
* Rob Stillwell (Ernest Wood) moved to approve the grant application through the Gary Sinise Foundation. All in favor; motion carried.
* Richard Powers (Rob Stillwell) moved to approve the SAFER grant application. All in favor; motion carried.
* Rob Stillwell (Ernest Wood) moved to approve the purchase of CPR/AED kits. All in favor; motion carried.
* Richard Powers reported he applied for the 2024 project grant through Elise Stefanik.
* Richard Powers met with Lucas Manning, USDA, to review the process of the application for the new building. A full application cannot be processed until the full drawings are completed.

Old Business

* The Building Committee will meet tonight immediately following the regular meeting. A meeting with Brooks Washburn will be scheduled after this.
* The stone for the memorial at the new station location is located outside. Greg Crump and Dave Perry have been working on some ideas for the design.
* Dave Perry has a bell for the new building/memorial that he will donate.
* Carl Pitts (Dave Perry) moved to approve having the annual audit of the books done. All in favor; motion carried.
* The property tax paperwork was not processed. Richard Powers will follow up with the assessor.

Carl Pitts (Dave Perry) moved to adjourn the meeting. All in favor; motion carried. The meeting adjourned at 8:16 p.m.

Minutes submitted by Sue Wood, Secretary