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**HOPKINTON FIRE DISTRICT**

2876 State Highway 11B

Hopkinton, New York 12965

(315) 328-4682

Board of Fire Commissioners – Minutes from August 13, 2024

Present: Dave Perry, Jim Lyon, Ernest Wood, Rob Stillwell, Jeff Burnham, Carl Pitts,

Sue Wood

Guest: Steve Parker, Peggy Burnham, Greg Crump, Susan Lyon, Vickie French, William Votra,

Rick Eakins, Ashley Eakins, Richard Eakins

Chairman Dave Perry called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

Rob Stilwell (Carl Pitts) moved to approve the agenda. All in favor; motion carried.

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Rob Stilwell (Jeff Burnham) moved to approve the minutes as presented. All in favor; motion carried.

The following claims were presented for payment:

* National Grid Electricity $211.61
* A/C Auto Parts Battery $176.99
* Hopkinton-Ft. Jackson Fire Dept. Thermal Camera $1,500.00
* James Lyon Treasurer fee $100.00
* VRS Sales pump test $2,543.20
* Route 11 Truck & Sales TA44 repairs $1,657.87
* Gregory Healey, MD physical – K. Shattuck $125.00
* Charter Communications internet/phone $139.98
* McNeil & Company insurance renewal $5,316.48

Rob Stillwell (Carl Pitts) moved to approve payment of presented claims. All in favor; motion carried.

Treasurer Lyon reported the financial report:

* General Checking Account $71,642.83
* Firehouse Land and Building Project $123,701.50
* Petty Cash $144.57
* Capital Reserve $62,634.81
* Equipment Reserve $18,454.58

Carl Pitts (Rob Stillwell) moved to approve the financial report. All in favor; motion carried.

Privilege of Floor – none

Correspondence – none

Chief’s Report – Chief Parker reported there are no known building or mechanical issues to report. Truck inspections/inventory were completed. SCBA inspections were completed. There are no known truck or equipment issues to report.

In July, members logged in 30 man-hours responding to calls; 43 man-hours of training; 52 man-hours for general station work/work details. In-house training was held with emphasis on vehicle extrication and SCBA confidence. Members are continuing with the online TIMS course. This will be finished soon, and training incentives will be ordered for those that complete the course. More vehicle extrication will be held. The annual 4-wheeler run will be cancelled due to trail conditions. The Outdoor Fun Day is still in planning. PHCS PTA and Dollar General co-sponsored Fill the Fire truck with school supplies on August 17. Planning is being done for the awards banquet in December and the 75th anniversary field day in 2025.

To date, there has been no award notification for the FEMA AFG 2023 grant or the FEMA SAFER grant. Applications were submitted to NYS Volunteer Fire Infrastructure & Response Equipment Grant Program and the FY25 Appropriations Committee grant through Congresswoman Stefanik. This has been approved by the subcommittee and is waiting for full committee approval. All paperwork has been completed and returned for DANC funding. The canned drinking water from Anheuser Busch was awarded and delivery has been made.

Calls for the month:

* July 4 Breathing problem Young Road 7 members
* July 4 MVA State Highway 72 13 members
* July 5 Chest Pain Converse Road 2 members
* July 19 MVA State Highway 458 4 members
* July 24 Fall County Route 49 3 members

Rob Stillwell (Jeff Burnham) moved to approve the chief’s report. All in favor; motion carried.

New Business

* September 24 will be a special meeting to discuss the 2025 budget.
* A public hearing will be held on October 22, 2024
* Adopt the budget following the public hearing on October 22, 2024
* Ernest Wood requested the purchase of a portable pump and connections to have for emergencies, as well as traffic cones. Carl Pitts would like to have specifications and prices before making any decisions. This was tabled until the September meeting.

Old Business

* Dave Perry met with the electrical engineer at the proposed building site. The cascade system was also checked out.
* The building committee will meet with Brooks Washburn and the electrical engineer on August 20 at 4:00 p.m. Steve Parker will be out of town but will zoom in if possible.
* Discussion was held on the architect and the engineers. There are concerns related to the design and the need for specific regulations. Dave Perry reported on the budget estimates as well as the process for USDA.
* The loan through USDA has been approved and will be available in October.
* The ad needs to be published for the Clerk of the Works. This will be available at the September meeting.

Carl Pitts (Rob Stillwell) moved to adjourn the meeting. All in favor; motion carried. The meeting was adjourned at 7:45 p.m.

Minutes submitted by Sue Wood, Secretary