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**HOPKINTON FIRE DISTRICT**

2876 State Highway 11B

Hopkinton, New York 12965

(315) 328-4682

Board of Fire Commissioners – Budget work session, September 24, 2024

Present: Dave Perry, Jim Lyon, Rob Stillwell, Jeff Burnham, Sue Wood

Absent: Ernest Wood, Carl Pitts

Guest: Peggy Burnham, Will Votra

Chairman Perry called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Chairman Perry turned the meeting over to Peggy Burnham, Budget committee member, to review the proposed 2025 budget. She met with the chiefs and reviewed specific line items.

Recommendations are as follows:

* A3410.1 Personal Services – keep as is with no changes

**Total - $2,700**

* A3410.2 Equipment -
  + Radios – mobiles will be given for each apparatus, base station, portable for each chief so it was felt that the current amount is sufficient ($3,500)
  + Pagers – will need to purchase two (2) pages at approximately $400 each; and eight (8) batteries at $25 each but can keep at current amount of $1000
  + Turnout Gear – cost has increased and will need to purchase three (3) sets at $6,000 each as well as gloves, etc. – increase to $20,000; interior gear needs to be replaced every ten (10) years
  + SCBA – air bottles are around $1,000 each with a three (3) year replacement – increase to $3,000
  + New equipment – will need to purchase new hose but hoping to continue receiving the DEC grant – increase to $6,550 \*\*

**Total = $34,050**

* A3410.4 Contractual Expenses
  + Office Supplies – no increase; stay at $1,000
  + Web design – no increase; keep at $600
  + Postage – no increase; keep at $100
  + Association Dues – no increase – keep at $6000
  + Legal Notices – no increases – keep at $250
  + Physicals – Average 4-5 members/year but budget for 15 since they need them every two (2) years – reduce by $1000 to 3,000
  + Fuel – no increase; keep at $9,000
  + Lights – no increase; keep at 3,000
  + Telephone – no increase; keep at $1,800
  + Hydrant Maintenance – the one on Converse Road needs to be repaired; can reduce by $500; Reduce to $1,000
  + Conventions/Training – this is covered by the incentives and haven’t spent any funds to date; reduce to $2,000
  + Travel – no increase; keep at $500
  + Inspection Dinner – no increase; keep at $1,500
  + Building Maintenance – no increase; keep at $3,500
  + Maintenance Supplies – no increase; keep at $500
  + Fire Protection – no increase; keep at $500
  + Apparatus Repairs – Engine 61 has over 100,000 miles and has a leak; need to keep at current amount of $12,000
  + Equipment repairs – most equipment in good shape so no increase; keep at $2,000
  + Gas/Diesel – amounts have been running under budget; no increase; keep at $3,000
  + Air packs – no increase; this amount will cover testing and minor repairs; will continue to keep applying for grants; no increase; keep at $3,000
  + Miscellaneous – no increase; keep at $2,000
  + Insurance – no increase at this time but cost is expected to increase in 2026; keep at $22,000
  + Legal Fees – no increase; keep at $1,000

**Total = $73,850**

**Total budget = $73,850 plus the projected payment for the Firehouse Building project of**

**$109,750 for a total budget of $220,350.**

Jim Lyon explained that the tax cap was equal to an increase of $5,352.64. The total increase is $5,350. Therefore, there is no need to override the tax cap.

\*\* Discussion was held on the items for water rescue. It was suggested that $550 be added to new equipment bringing the total to $6,550.

The budget committee and the chiefs are working on a depreciation schedule on the larger equipment and it should be ready in December.

The public hearing is scheduled for 7:00 p.m. on Tuesday, October 22.

Rob Stillwell (Jeff Burnham) moved to accept the proposed budget as presented. All in favor; motion carried.

Minutes submitted by Sue Wood, Secretary